

## MEETING MINUTES #1 – ESTABLISHMENT OF SELECTION CRITERIA

Research Scholarships (10 PhD and 4 Masters)

### Reference: eGamesLab

On April 10, 2023, at 2 pm, the jury, composed of Prof. Dr. Pedro Campos (UMa), who chairs, Prof. Dr. Élvio Rúbio Gouveia (UMa), and Dr. Lucas Pereira (IST) to establish the admissibility and selection criteria to be applied to applicants for Research Grants with the reference indicated above.

The Jury follows the admissibility criteria defined in the tender notice, namely:

- a) Being a master's or doctoral student, taught in institutions belonging to the Portuguese higher education system or international education systems, recognized by it.
- b) Do not simultaneously benefit from more than one research grant contracted with the Municipality of Funchal.
- c) Students who are not enrolled in a doctoral program at the end of the application period and meet the conditions set out in paragraph 1 of article 30 of Decree- Law n.º 74/2006, of March 24, in its current wording, which approved the Legal Regime of Higher Education Degrees and Diplomas;
- d) Once selected, these candidates have 90 days to formalize their enrollment in a doctoral program whose theme and work plan corresponds to that foreseen in the public notice for the admission of scholarship holders, launched by the Municipality of Funchal, and to sign the corresponding scholarship contract.

Regarding the selection criteria, and again based on the call for tender, it was established that candidates would be evaluated based on:

- a) in a letter of motivation; maximum of 30 points to be awarded as follows:

The letter is very well written and organized, revealing the candidate's interest and suitability for the position in question. (30 points)

The letter is sufficiently well written and organized, revealing sufficient interest and suitability of the candidate for the position in question. (15 points)

The letter is not well written or organized, and/or does not reveal the candidate's interest and suitability for the position in question. (0 points)

- b) in the Curriculum Vitae; maximum of 70 points to be awarded as follows:

b.1) Scientific publications in the contest areas (Maximum 30 points).

b.2) Experience in areas relevant to the Mobilizing Agenda for Business Innovation eGamesLab (Maximum 20 points).

b.3) Other experience not directly related to the Agenda, but with significant importance for the work plan (Maximum 10 points).

b.4) Other curriculum aspects (e.g. participation in projects, participation in conferences, etc.) (Maximum 10 points).

The Jury also decided at this meeting:

- a) That, after ordering the candidates based on the final score achieved, only those who obtain a minimum of 50 points will be hired.

b) Apply as a tiebreaker, the best score obtained in the set of items (a) to (b) of the selection criteria; in the event of a tie, an individual interview may be held (at a distance or in person).

c) That candidates accepted in the competition should be contacted by the President of the Jury to, if applicable, reconfirm their interest and availability to accept the position. The President of the Jury was further mandated to, if necessary, request additional information or documentation from the candidates.

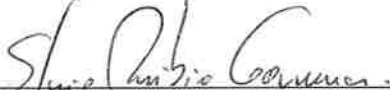
d) That, if item (a) above is verified, if the candidate selected in first place does not accept the place or withdraws from the competition, the candidate placed second (first alternate) will replace the candidate selected in first place and, so on, successively until the place is filled.

All defined criteria were approved unanimously.

These minutes were drawn up and signed by the members of the jury, Prof. Doctor Pedro Campos, Prof. Doctor Élvio Rúbio Gouveia and Doctor Lucas Pereira.

Funchal, April 10, 2023

  
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Pedro Campos, PhD, Habil.

  
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Elvio Rúbio Gouveia, PhD

  
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Lucas Pereira, PhD